

APPENDIX 4

Southwark Human Rights Race & Equalities Bureau Quarter 2 progress report and Quarter 3 (October – December) work programme

Work stream heading	Quarterly targets achieved	Proposed way forward in Quarter 3
<p>Legal Casework LSC</p>	<ul style="list-style-type: none"> • Revision of new matter starts • OISC Audit preparation • LSC Audit and contract reconciliation • Exceeded new matter starts for Quarter 1 –2 	<ul style="list-style-type: none"> • Revise Budget based on actual contract received. • Revise quarterly targets based on new matter start limitations. • Preparation for restructure of the legal department • Improved relations with Southwark advice forum partners. Expansion of network. • Referrals • New LSC Bid to be submitted for 2010
<p>Racial Incidents Forum</p>	<p>Programme funding not released this year as requested by Southwark in June 09.</p>	<ul style="list-style-type: none"> • SLA and funding to be released by Southwark • Re -confirmation of key stakeholders commitment to RIF meetings • Revision of agreed delivery plan with SSP due to delay funding release.

Race & Equalities Education Forum		<ul style="list-style-type: none"> • Re-engage with children services and education department. • Design and agree forum structure and work plan • Partnerships work with Black Parents forum.
EP- Employment paper	.	<ul style="list-style-type: none"> • Review and update data. Produce draft policy paper.
EP- Mental Health and BME Communities	Funding opportunity with mind in relation to a BME mental health forum.	<ul style="list-style-type: none"> • Preparation of a report based on research already conducted in the borough by PCT. • Consultation meeting with BME communities to discuss the Southwark position based on available statistics from PCT. (Jan – March)
EP Gender prospective	Initial meetings held with Bede House	<ul style="list-style-type: none"> • Consult with organisations representing all six equality strands in the borough to ascertain a Southwark prospective • Produce a detailed work programme based on findings.
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EP - Homophobia		<ul style="list-style-type: none"> • Liaise with LGBT Community groups to discuss and agree appropriate way forward.
Financial audit 2008-March 2009	Auditors have started audit process for accounts up to March 2009	<ul style="list-style-type: none"> • Audited accounts to be presented to the board prior to AGM due to be held 2nd November 2009
Review of Trustees/ constitution	<ul style="list-style-type: none"> • Currently working with Charity Commission to confirm and finalise all outstanding issues relating to these matters. • Received confirmation of permission to hold AGM by Charity Commission on 2nd November 2009. • Membership drive and campaign to recruit representative of the equalities stands to the board. 	<ul style="list-style-type: none"> • Engaging with community groups and key stakeholders to invite new membership and nominations to the board.
CEO Recruitment	Deferred until further discussions with new board and Southwark Council after AGM.	<ul style="list-style-type: none"> • To be discussed after the AGM and recruitment of a new board of trustees

Communications	<ul style="list-style-type: none"> • Currently take out a page in Cascade. • Networking and targeted engagement strategy • EHRC Rota round table discussion on the single equalities Bill • Website currently being updated • Rota requested membership. 	<ul style="list-style-type: none"> • Developing and updating the website • Developing and updating SHRREB database • 1 community engagement event. on the single equalities bill
Ongoing Internal	<ul style="list-style-type: none"> • Preparation for a funding strategy to support core work streams post march 2010 • Reconciliation and stream –lining of current quality assurance systems. • 	<ul style="list-style-type: none"> • Bid for the reaching communities lottery fund • LSC Procurement process deferred to last half 2010 • Identifying funders and submitting applications
Ongoing External	<ul style="list-style-type: none"> • EDP meetings • SIG Meetings • CIRAG Meetings • Participating in the EHRC single equalities bill consultation • Parliamentary discussion on boys and Men • Advice forum meetings 	<ul style="list-style-type: none"> • Ensure attendance at SIG Meetings • LBS and voluntary sector liaison meetings • Increased attendance at community events